

HOLLAND TOWNSHIP SCHOOL DISTRICT

Work Session Meeting
June 18, 2024 – 7:00 pm

Work Session
June 18, 2024, 7:00 PM
Holland Township School - Auditorium
710 Milford Warren Glen Road
Milford, NJ 8848

AGENDA

A. **CALL TO ORDER- 7:04 pm**

B. **FLAG SALUTE**

C. **WELCOME**

D. **ROLL CALL**

Davis X

Friend X

Giovannetti X

Hance arrived at 7:20pm

Moustakas AB

Muller X

Walker AB

E. **WORKSHOP DISCUSSION ITEMS**

F. **EXECUTIVE SESSION**

WHEREAS the "Open Public Meetings Act" (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would clearly in danger of unwarranted invasion; be it

RESOLVED that the Board of Education of the Township of Holland now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following:

Confidential Matters by Law or Court Order

Purchase Property

X Personnel Matters

X Invasion of Individual Privacy Employee or Student

Investigation into Violations of Law

Suspension, Civil Penalty or Loss of a License or Permit

Disclosure would Impair District's Right to Receive Funding

School/Public Security

Collective Bargaining

Pending, Ongoing or Anticipated Litigation

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And be it further RESOLVED that the matters discussed in Executive Session will be made public when confidentiality is no longer required.

1. **Motion to Enter Executive Session**

Motion made by Davis, seconded by Muller, upon the recommendation of the Superintendent of Schools the Holland Board of Education enter Executive Session at 7:05pm to discuss Personnel and confidential student matters(HIB). Unanimous vote

2. **Motion to Enter Public Session**

Motion made by Davis, seconded by Hance upon the recommendation of the Superintendent of Schools the Holland Board return to Open Session at 8:05 pm. Unanimous vote

G. CONSENT AGENDA - DISCUSSION ONLY

Motion made by _____, seconded by _____, upon the recommendation of the Superintendent of Schools that the Holland Township Board of Education approve the consent agenda as follows:

Roll Call Vote:

Friend _____ Giovannetti _____ Hance _____ Muller _____ Walker _____ Moustakas _____ Davis _____

1. **Approval of Minutes**

Upon the recommendation of the Superintendent of Schools, the Board approves the following minutes;

May 14, 2024 Work Session Meeting Minutes

May 14, 2024 Executive Work Session Meeting Minutes

May 21, 2024 Regular Board Meeting Minutes

May 21, 2024 Executive Session Meeting Minutes

2. **Bill List**

Upon the recommendation of the Superintendent of Schools that the Board approve the Bill List dated June 25, 2024 check numbers _____ thru _____ in the amount of _____.

3. **Finance**

1) Upon the recommendation of the Superintendent of Schools that the Board approve the transfers for the month ending May 31, 2024 as submitted by the Superintendent, as authorized by N.J.S.A. 18A:22-8.1.

2) To accept the Holland Township Board of Education's certification that the Superintendent, Stephanie Snyder, recommends that the Board of Education accept the monthly financial reports of the Board Secretary and the Treasurer of School Moneys for the months ending May 31, 2024 and she recommends in compliance with N.J.A.C. 6:20-2.13(3) that the Board of Education certify that no major account or fund has been overexpended and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

3) Upon the recommendation of the Superintendent of Schools that the Board accept

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the School Business Administrator/Board Secretary's, Teresa O'Brien certification as required by N.J.A.C. 6:20-2.13(d), that no line item account has been over expended as of May 31, 2024 and that as of this date sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year

H. COMMENTS: PUBLIC - AGENDA ITEMS ONLY- NONE

Please approach the podium, state your name, and address your comments to the board president. Because this is a meeting at which the board needs to conduct its business, each member of the public will be limited to three minutes. And please refrain from abusive, obscene, or defamatory remarks; we expect that everyone will hold themselves to the highest level of professional courtesy and personal respect, given our shared interests and goals. Please remember that the board has an obligation to protect the privacy of district employees and students.

I. EDUCATION - DISCUSSION ONLY

Motion made by ___, seconded by ___, to approve the following items:

Roll Call Vote:

Friend ___ Giovannetti ___ Hance ___ Muller ___ Walker ___ Moustakas ___ Davis ___

1. Accept Superintendent's Harassment, Intimidation, Bullying Report

RESOLVED that the Holland Township Board of Education accepts the Superintendent's Harassment, Intimidation, Bullying report for May 10, 2024 - June 11, 2024 and affirms the actions of the administration. (3 investigations, 3 found to be HIB). (School Year 2023-2024, 23 total investigations, 16 found to be HIB)

2. Approve LIEP Three-Year Plan

RESOLVED upon the recommendation of the Superintendent the Holland Township Board of Education approves LIEP Three-Year Plan for the 2024-2027 school years

3. Approve ShopRite of Hunterdon County, Inc. Donation

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education accepts a donation of \$100 from ShopRite Hunterdon County, Inc. for Ultimate Fun Day. The Board recognizes and thanks the ShopRite Hunterdon County, Inc. for their continued and generous support of our school district.

4. Approve IPM Plan and Policy

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the School Integrated Pest Management Plan and Policy for the 2024-2025 school year.

5. Approve Indoor Air Quality Program

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the Indoor Air Quality Program for the 2024-2025 school year.

6. Approve Woman's Club Donation

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education accepts the Woman's Club Donation in the amount of \$100 to be applied towards Tournament of Champions, \$50 to be applied towards Die Cut Collection and \$100 to purchase DVD's that support the curriculum. The Board

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recognizes and thanks the Woman's Club for their continued and generous support of our school district.

7. Approve ARP-ESSR Amendment #4

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the ARP-ESSR Amendment #4.

8. Approve Paul J. Di Sarro Music Scholarship

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education accepts the Paul J. DiSarro Music Scholarship in the amount of \$2,000 to be applied towards summer camp 2024. The Board recognizes and thanks the Di Sarro family for their continued and generous support of our school district.

J. PERSONNEL- DISCUSSION ONLY

Motion made by ____, seconded by ____, to approve the following items:

Roll Call Vote:

Friend ____ Giovannetti ____ Hance ____ Muller ____ Walker ____ Moustakas ____ Davis ____

1. Approve Movement on Salary Guide

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves Employee #1843 movement on the salary guide from 6BA (\$58,690) to 6 BA+15 (\$59,365) effective September 1, 2024 as per HTEA Contract.

Rates are subject to adjustment after settlement of contract.

2. Approve Payment for Unused Personal Business/Family Illness and Sick Days Incentive

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the payment for unused Personal Business Days, Family Illness Days and Sick day incentive as per HTEA Contract.

3. Approve Extra and Co-Curricular Activities Directors

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the following staff as extra and co-curricular activities directors, for the 2024/2025 school year as per negotiated contract.

Position/Staff Member/Stipend

Genesis Coordinator/Carmelina Delasey/\$5,000
Substitute Coordinator/Lori Regep/\$2,782
Transportation Coordinator/Nancy Holzworth/\$2,000

Rates are subject to adjustment after settlement of contract.

4. Approve Unpaid FMLA/NJFLA/NJFLIA Leave

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves Employee 2208 request for unpaid

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FMLA/NJFLA/NJFLIA leave beginning on or about August 22, 2024 not to exceed 12 weeks on an intermittent basis (pending physician's certification).

5. Approve Pre-School Teacher

RESOLVED that upon the recommendation of the Superintendent, the Holland Township Board of Education approves the employment of Ms. Hailey Dressel as a Pre-school Teacher for the 2024-2025 school year beginning August 22, 2024.

FURTHER RESOLVED, Ms. Dressel will be placed on Step 2 MA of the 2023-2024 HTEA salary guide, \$62, 658 (Subject to salary adjustment upon settlement of HTEA contract)

K. POLICY - DISCUSSION ONLY

Motion made by ____, seconded by ____, to approve the following items:

Roll Call Vote:

Friend____Giovannetti____Hance____Muller____Walker____Moustakas____Davis

1. Approve Second Reading and Adoption of Policy

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the second reading and adoption of the following Policy:

- R2200 (Curriculum Content)
- P&R2423 (Bilingual Education)

L. FINANCE AND FACILITIES - DISCUSSION ONLY

Motion made by ____, seconded by ____, to approve the following items:

Roll Call Vote:

Friend____Giovannetti____Hance____Muller____Walker____Moustakas____Davis

1. Approve 2024- 2025 Extraordinary Aid Application

RESOLVED, upon the recommendation of the Superintendent, the Holland Township Board of Education approves the FY25 application for Extraordinary Aid. The state may award a portion of an eligible classified student's education and support cost incurred that exceed \$40,000 for public school expenditures and \$55,000 for private school tuition expenditures.

2. Approve Submission of Federal Grants Listed:

RESOLVED, upon the recommendation of the Superintendent, the Holland Township Board of Education approves the submission of the grants listed:

IDEA Consolidated
Basic Preschool
ESEA Consolidated
Title I A
Title II A
Title III
Title IV A

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3. Approve Waiver

RESOLVED, upon the recommendation of the Superintendent, the Holland Township Board of Education approves the submission of the "Toilet Room Facilities for Early Intervention, Pre-Kindergarten and Kindergarten Classrooms 2024-2025 School Year" and certifies that all requirements of N.J.A.C. 6A:26-6.3 and/or 6.4 have been met.

4. Approve ESY Joint Transportation Agreement for the 2024-2025 School Year

RESOLVED, upon the recommendation of the Superintendent, the Holland Township Board of Education approves the 2024-2025 Joint Transportation Agreement between the Holland Township Board of Education and the Delaware Valley Regional High School District in the amount of \$24,751.00 for the following ESY transportation routes and ESY Katzenbach School transportation route.

ESY T

HEO1 \$3980.00

HEO2 \$3980.00

HEO3 \$3980.00

HEO4 \$3980.00

HEOD Katzenbach \$8,831.00

5. Approve Transfer of Surplus to Capital Reserve

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves transfer of surplus to capital reserve.

WHEREAS, NJSA 18A:21-1 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by Board resolution, and

WHEREAS, the Holland Township Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve account at year end, and

WHEREAS, the Holland Township Board of Education has determined that an amount not-to-exceed \$1,000,000 may be available for such purpose of transfer.

NOW, THEREFORE, BE IT RESOLVED by the Holland Township Board of Education that it hereby authorizes the District's School Business Administrator to make this transfer consistent with all applicable laws and regulations

6. Approve Business Service Sub Contract with Delaware Valley Regional High School

RESOLVED, upon the recommendation of the Superintendent, the Holland Township Board of Education approves the Business Service Sub Contract Agreement with the

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Delaware Valley Regional High School for the 2024-2025 school year in the amount of \$63, 500.00

7. Accept Proposal from Gianforcaro Architects and Planners

Motion to accept a proposal from Gianforcaro Architects and Planners for the architectural, engineering and design for State Project #2220-060-23-R501 entitled HVAC Upgrades for an estimated value of \$37,600 and to further authorize Gianforcaro Architects and Planners to prepare all plans, specifications, drawings and necessary bid related documents for the project.

8. Approve Homebound Contract with Silvergate Prep

RESOLVED, upon the recommendation of the Superintendent, the Holland Township Board of Education approves the homebound instruction contract with Silvergate Prep for student # 29431. The cost will be \$47.88 per hour for a total of 10 hours per week at an estimated time of 30–60 days.

M. SUPPLEMENTARY MATTERS

1. General-
2. Handbooks
3. Logo Contest
4. SREP movement/RFP
5. Michael Spence presentation

N. COMMENTS: PUBLIC – GENERAL-NONE

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- Disclosure would Impair District's Right to Receive Funding
- School/Public Security
- Collective Bargaining
- Pending, Ongoing or Anticipated Litigation

And be it further RESOLVED that the matters discussed in Executive Session will be made public when confidentiality is no longer required.

1. Motion to Enter Executive Session

Motion made by Davis, seconded by Muller, upon the recommendation of the Superintendent of Schools the Holland Board of Education enter Executive Session at 8:20pm to discuss personnel items.

2. Motion to Enter Public Session

Motion made by Muller, seconded by Hance upon the recommendation of the Superintendent of Schools the Holland Board return to Open Session at 11:15 pm. Unanimous vote

P.

Q. **ADJOURNMENT**

1. **Motion to Adjourn**

Motion made by Muller seconded by Hance upon the recommendation of the Superintendent of Schools that the Holland Board of Education adjourn the meeting at 11:15 pm. Unanimous vote

NOTE: SUPPORTING DOCUMENTATION OF A NON-CONFIDENTIAL NATURE SHALL BE ACCESSIBLE TO THE PUBLIC FOR INSPECTION AT THE MEETING AND IS AVAILABLE UPON REQUEST AT THE EARLIEST CONVENIENCE IN ACCORDANCE WITH THE PROVISIONS OF THE OPEN PUBLIC RECORDS ACT N.J.S.A. 47:1A ET SEQ.

Stephan Snyder

PLEASE
SIGN
HERE



Muller